



# CHARLTON VOS COLLEGE

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L31/T4 2017

2017-12-01

Good day

The school year has come to an end. It was a very busy and difficult year for many parents and learners. The teachers did bend over backwards to make sure that all learners are well equipped for the next academic year. There were many opportunities for all to make a huge success of this year, but some grabbed it and others stood by watching the opportunity disappear in the far. For all those that grabbed all the opportunities that came your way, we salute you and wish you well and we know that you will see it in your results.

There are just a few important issues to keep in mind:

## **SCHOOL HOURS:**

All learners must be at school not later than 07h30. The first bell will ring at 07h40 and then all must be in their classes. We start with period one, except on the day they are writing test, then we start with the test period.

Monday to Thursday: 07h40 – 14h00

Friday: 07h40 – 13h00

We have experienced many problems with learners arriving late for school during 2017. The gates will be closing at 07h40 and if your child is late, such child will have to wait in the waiting area at gate until the end of the first period when all are changing classes to go with them to the 2<sup>nd</sup> period. Such learner will then also lose valuable time when it is test period, which can't be extended.

We do ask that you make sure your child is on time every day. Also make sure you collect your child not later than 14h15 from Monday to Thursday and not later than 13h15 on a Friday. If your child is not going to make use of the School bus then you need to inform the taxi, own transport or after care that they need to obey the times promptly to avoid action. Learners will be outside and we ask school will not take any responsibility for any learner after school is out.

### **SCHOOL UNIFORM:**

The school uniform is available at Silver Cross, Madelief Centre, Pretoria-North. We have addressed this issue ample times now and there are still learners wearing the wrong uniform or don't obey the school rules regarding uniform.

The new slim fit pants for boys and girls are available at Silver Cross. They can only wear the slim fit from Silver Cross. If your child is wearing any other slim fit, he/she will be send home to redress.

The PT tracksuit pants will also be available from Silver Cross. It is a black tracksuit pant with our logo and the school's name embroidered on the pants. NO other tracksuit pant will be allowed for PT. Please make sure when you purchase your child's uniform for the next year that you buy the correct clothing otherwise it is going to cost you extra money if they don't have the correct uniform. All learners will have PT and need to wear the correct uniform.

### **SCHOOL BAGS:**

We have informed you last year at the end of the year that Caddies will not be allowed anymore. It is a sound nuisance and it is extremely heavy for the learners to carry it around. It also takes up a lot of space in the class and in the bus. The correct school bag can be bought from Silver Cross.

### **SCHOOL FEES:**

We would like to take this opportunity and thank all the parents that pay the school fees promptly every month. All fees, school fees and re-registration fee must be paid by now. We have many learners on the waiting list and will be enrolling them in your child's space if the re-registration is not paid ASAP.

We just want to emphasize the fact that if your child's fees are not paid up to date, your child will not be able to make use of the free bus transport to and from school every day. If you are transporting your child yourself you MUST FETCH YOUR CHILD NOT LATER THAN 14H15 FROM SCHOOL from Monday to Thursday and NOT LATER THAT 13H15 on a Friday.

School patrollers WILL NOT BE RESPONSIBLE FOR YOUR CHILD AFTER the above mentioned times.

We don't have an after care service and we will not take any responsibility for learners after the above mentioned times. Gates will be closed at those times and your child will be in the street because we can't take any responsibility after school is out.

### **FIRST 3 DAYS OF NEW TERM 2018:**

For the first 3 days of the new term, school will be out at 12h00. This is due to the fact that we have to put the new learners on the correct bus. We as school can't take any responsibility for your child if he/she gets off at the wrong place. Make sure that he/she knows exactly where to get off. The drivers also don't know where the learners are staying and they assume that the parent told the learner where to get off. If a learner would fall asleep in the bus on the way home, the driver will keep the learner at the yard and the parents will be contacted to come and fetch them from there. Make sure your child knows both your numbers in case we can't get hold of one parent. They also need to know their home address off by heart.

**DISCIPLINE:**

As most of you know we have very strict discipline here at school. We will not bend our rules to accommodate any bad behaviour, disrespect or disobeying of rules. We incorporated a ZERO TOLERANCE attitude, and that is what we will maintain. We are going to be more strict on Uniform and personal appearance from 2018. We therefore ask all parents to help us in this regards and make sure that your child's appearance and uniform is according to school rules to avoid any immediate action. We have the cream of the crop here at Charlton Vos College and we would like the world to also see that in our learners' appearance and doings.

Learners that will be reprimanded will immediately receive a letter and parents will be informed via sms. We will not allow any learner to cause any kind of disturbance or negative vibe amongst our other learners.

**FORMAL WORK:**

From day one (17 January 2018) the learners will start with formal work. Foundation phase needs to start with a programme on day one which will be used as assessment. Grade 4 – 12 will be getting their time tables and start to change classes. Although the periods will be short, they will still get important information about the subject and class rules from the teachers. All learners need to have their text books and all other stationery ready on day one. Extra classes from grade 10 – 12 will start soon after the school has re-opened. These classes are compulsory for all learners. All learners will receive a school diary where they have to record all homework given and other assignments. The diary must be complete thoroughly in front and be at school every day.

**PERSONAL INFORMATION:**

When you move or change your cell phone number it is imperative that you inform us via email of these changes. We will keep on sending message to numbers that were given on the application forms that you have submitted. We send important reminders to all parents. Many are general messages and other more personal. Also when we need to get hold of you in case of an emergency we don't want to struggle to find the correct numbers.

**LOST AND FOUND:**

If your child lost any clothing or any other article, such items will be kept either in the class or then in the LOST and FOUND BOX at the security office. The school, teachers, security, bus drivers and general workers can't be held responsible for any item lost.

**CELL PHONES:**

This is one of our biggest concerns and headaches. We do understand that some parents need their children to phone them when at home, but they are not allowed to use their cell phone on the school premises/during school hours. If we find them disobeying this rule, the phone will be confiscated and can only be retrieved after 3 months. Cell phone are becoming a huge hazard in

our society and many children and adults have been caught in situations that lead to embarrassment or other worse case scenarios. Parents need to check their children's cell phones on a regular basis to avoid these above mentioned situations taking place. We as teachers are doing our best to inform them about the negative sides of sending messages or looking at unsafe and harmful images and videos, but at the end it remains the parents responsibility to keep your child out of harm's way. When a learner is found with harmful or pornography items on the phone, such learner can be expelled immediately. This is a bad influence for other learners in the school and we will deal with it in a very serious manner.

### **E-LEARNING:**

As you know most of our classes have interactive white boards that are now used for teaching and learning. But we didn't stop there, we are going to use the full e-learning system only for grade 4 from 2018. Grade 4 learners will not buy any text books for 2018. All the learning material they need and extra learning material will be given to them. They will still have exercise books to do homework and assignments in, but no text books!!!! (Only grade 4 / 2018)

### **GENERAL:**

We would like to take this opportunity and thank our Lord Almighty for a wonderful year. A year in which each one has grown despite all the down falls or struggles. We thank our parents for entrusting your children in us, so that we can make the difference they deserve. We also thank our teachers for all the sacrifices they have made to help each learner achieve his/her own best. They have put in many hours of work and sleepless nights to make sure each learner will be capable of passing the year. The final stretch was in the hands of the learners and we hope and trust that they did give their 100% succeed.

The school will re-open on the 17<sup>th</sup> of January 2018 again for the learners. Please make sure that your child is at school on the first day. Also very important make sure you know on which bus your child will be travelling – BUS NUMBER - you can also phone Madibana on 082 3791091 for more information concerning the transport.

We as staff and management of Charlton Vos wish you and your family a Merry Xmas and a Prosperous New Year. May God protect and guide you in this festive season.

Yours sincerely,

**Mr. JS Diedericks**

**Operational Principal**

**CHARLTON VOS COLLEGE**

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